Seneca

FACULTY PROFESSIONAL DEVELOPMENT

PART-TIME STUDIES

PROGRAMS

Excellence in Educating Adults Recognition of Achievement

This Recognition of Achievement provides educators with an overview to the nuances of working with adult learners. Each interactive one-day workshop focuses on important aspects of teaching/facilitating adult education.

Core Courses

PDT100   Basics in Adult Education

Sept. 9, 2023

This module introduces the participant to the characteristics and needs of the adult learner. Various learning styles and profiles are examined as well as the realities of the learner, community and society in today's rapidly changing world. Creating a positive and inviting learning climate is both discussed and experienced.

PDT101   Design, Teaching and Learning

Sept. 30, 2023

This module provides participant with the knowledge and skills to design and implement teaching and learning activities. The content builds directly on the principles of adult education and the implications for adult learning activities. The approach of the module is highly experiential.

PDT102   Designing and Assessing Learning Outcomes

Oct. 14, 2023

This module provides participants with the skills and knowledge to develop and assess measurable learning outcomes for use in adult learning environments. The focus is on developing skills to design learning outcomes and to evaluate the effectiveness of outcomes on student performance.

PDT103   Testing and Evaluating Learning

Oct. 21, 2023

This module provides participants with the skills and knowledge to test and evaluate student achievement in an adult learning environment. The focus is on developing skills in choosing appropriate testing methods, creating testing instruments and assigning marks with a systematic grading system.

PDT104   Facilitation Skills

Nov. 11, 2023

This module centres on proven practical techniques to enhance adult learning through facilitation processes rather than through more traditional methodologies.

PDT106   Diversity in the Classroom

Nov. 25, 2023

This module introduces the participant to the process of facilitating learning in a diverse community. Participants will examine the impact of diversity on the teaching/learning process and learning experience, while exploring innovative approaches to teaching in a diverse classroom.

Adult Education/Staff Training Certificate

This program is designed for those individuals who plan, administer and deliver training and education to adults in the workplace, nonprofit organizations, college settings, and educational institutions. It is of interest to those considering new career possibilities in positions involving the training, education, and professional development of adults.

Core Courses

BEC910   Introduction to Adult Education
Sept. 12, Oct. 2, Nov. 1 or Dec. 1, 2023
This course is an introductory exploration of adult learning. Its focus is on the various processes that assist adults to pursue learning through self-directed inquiry and exploring theory within an experiential context.

BEC920   Methods of Instruction
Sept. 12, Nov. 1 or Dec. 1, 2023
This course provides participants with an opportunity to practice skills of facilitating the learning process.

BEC930   Group and Team Development
Sept. 12 or Nov. 1, 2023
This course introduces the participants to both theory and research findings needed to understand how to help groups work effectively.

BEC940   Program Planning
Sept. 12, Oct. 2 or Nov. 1, 2023
This course is designed to provide an opportunity to practice and demonstrate mastery of skills related to planning.

BEC970   Student Assessment Evaluation
Sept. 12, Oct. 2, Nov. 1 or Dec. 1, 2023
This course provides students with the opportunity to effectively evaluate learning and how to use meaningful assessment and evaluation tools in the classroom or workplace.

Special Interest Courses

The following courses are designed to enhance the knowledge gained from the Adult Education/Staffing Training certificate, but are not mandatory for graduation.

IAE202   Adults With Learning Disabilities
Sept. 12 or Nov. 1, 2023
This course will help you gain insight into the abilities, needs and issues of Adults with Learning Disabilities in an educational or training setting, and society as a whole.

IAE220   Managing a Diverse Learning Environment
Sept. 12, 2023
This course explores the intercultural differences in adult learning styles, preferences and educational expectations and how diversity impacts the learning experience.

FCET FACULTY TRAINING

As one of the terms of your employment with Seneca College, you are required to complete complete mandatory online training for the following:

• Supporting People with Disabilities (AODA) Training

• Healthy and Safety Awareness

• Sexual Violence Policy Training

Follow these step-by-step instructions to register for your mandatory online training. If you have questions about navigating the eLearning component, please contact LED@senecacollege.ca.

HOW TO REGISTER

• Complete the Part-time Studies Registration Form

• Email form to: employee.enrolment@senecacollege.ca

LOCATION & CONTACT

All training is delivered online through Blackboard.

Melanie Rubens, Program Coordinator
Melanie.Rubens@senecacollege.ca
416.764.0973

Maria Graziosi, Program Assistant
Maria.Graziosi@senecacollege.ca
416.764.0964

ITS SUPPORT

Seneca ITS provides college-wide software for employee use.
For more details, visit the Information Technology Services website.

A Home Use Program (HUP) for discounted software purchases is also available on the Employee Software website.

RESOURCES & HELP

Faculty Information Support website
senecacollege.ca/ce/faculty

Service Desk
Blackboard, computer issues and access
servicedesk@senecacollege.ca
416.764.0411