

Setting Up Accommodations

Published 10/25/2022 by [Anh Lam](#)

Accommodations vs Exceptions

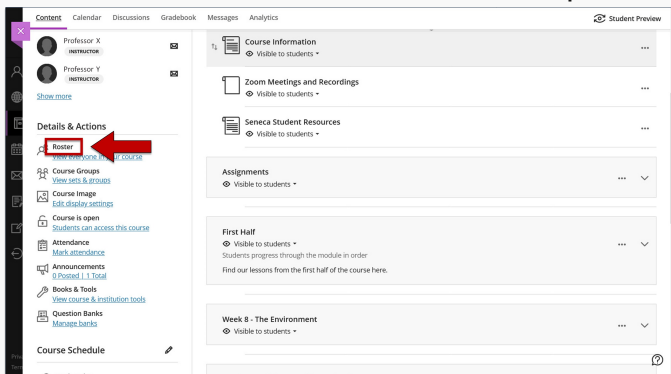
Accommodations allow for students to submit work past deadlines or receive extra time for timed tests. These accommodations impact all due dates and/or timed activities.

Exceptions are specific to an assignment and allow the instructor to change the due date, visibility dates, or number of attempts for a specific student. Students can view changes such as extensions in their calendar.

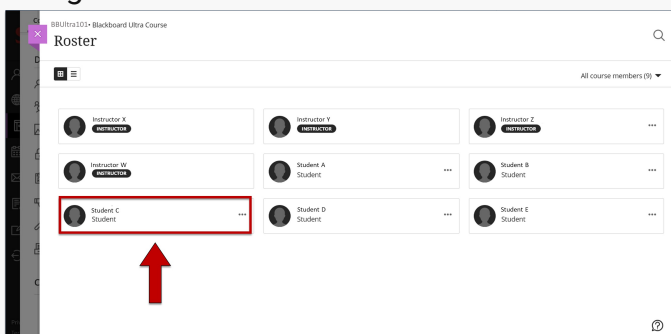
Note: If you set a due date accommodation (via the Class Roster), you cannot set a due date exception for a specific assignment.

Setting an Accommodation

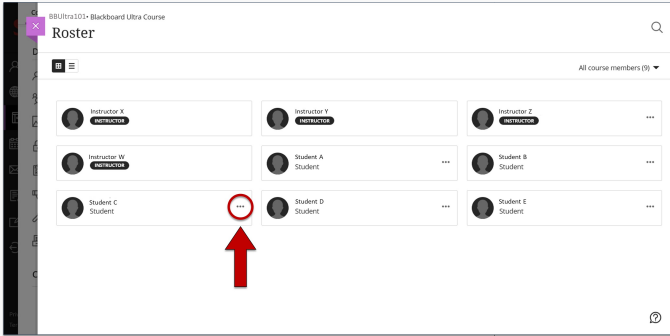
1. Select **Roster** from the **Details & Action** pane.



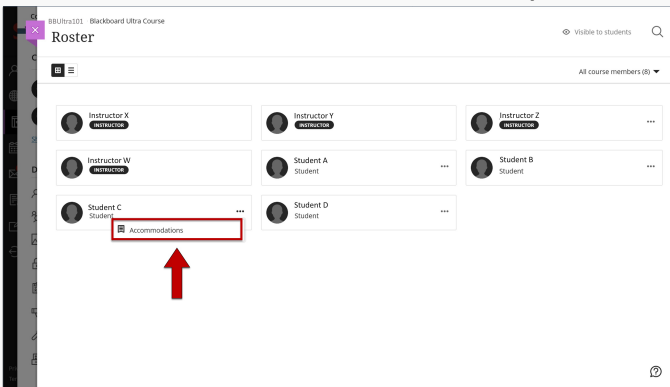
2. Navigate to the student that needs accommodations.



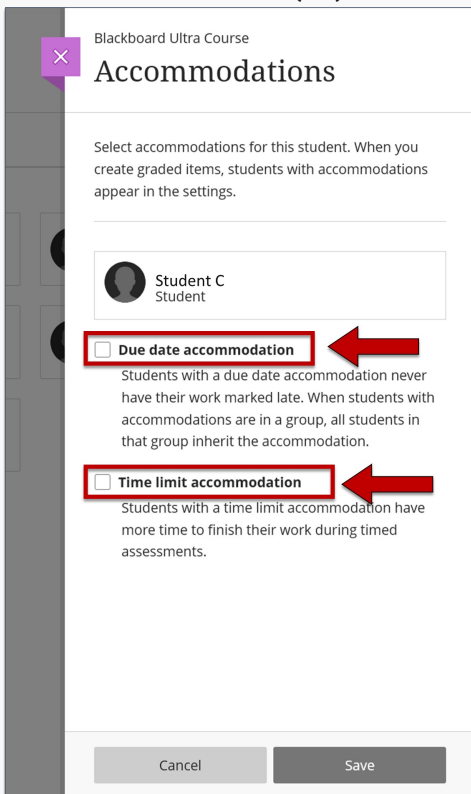
3. Select the **ellipsis** on the right side of the name. A drop-down menu is displayed.



4. Select **Accommodations** from the drop-down menu.



5. Select the **checkbox(es)** next to the accommodation the student needs.

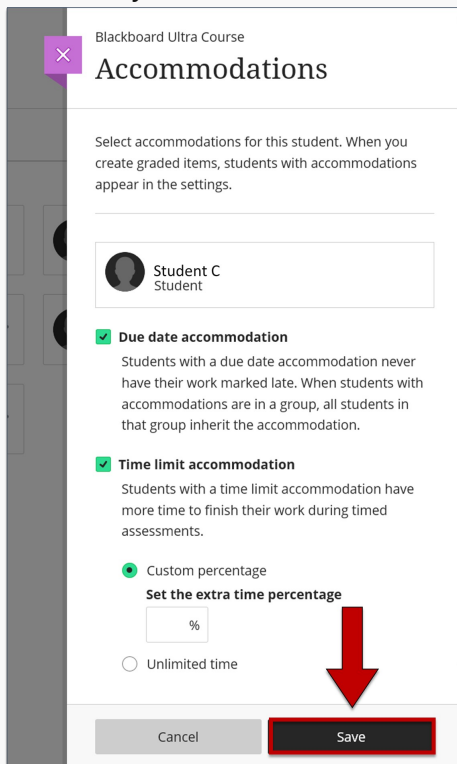


- **Due date accommodation:** Student will not have due dates and never have their work marked late. **Note:** When placed in a group, the accommodation applies to

the whole group. The student will also not be able to see due dates in their calendar.

- **Time limit accommodation:** Student will have extra time to finish timed assessments. **Note:** You can adjust how much extra time a student receives.
 - Select **Set extra time percentage** to add a percentage of time added to the assessment (Ex: For double the time enter 100%).
 - Select **Unlimited time** for no time limits.

6. Select **Save**. An icon is displayed beside their name in the grade book and visible when they submit work.



The screenshot shows the 'Accommodations' dialog box in Blackboard Ultra. At the top, it says 'Blackboard Ultra Course' and 'Accommodations'. Below that, it instructs the user to 'Select accommodations for this student. When you create graded items, students with accommodations appear in the settings.' The student's name 'Student C' is listed. There are three accommodation options, each with a checked checkbox: 'Due date accommodation', 'Time limit accommodation', and 'Custom percentage'. Under 'Custom percentage', there is a text input field with a '%' sign and a 'Set the extra time percentage' label. Below this, there is an 'Unlimited time' option with an unchecked checkbox. At the bottom, there are 'Cancel' and 'Save' buttons. A red arrow points to the 'Save' button.

Students with accommodations are indicated with a purple bookmark beside their name.



You may edit a student's individual accommodations anytime. If you delete a date, due date or time limit accommodation, any work submitted previously may be flagged as late.

Additional Resources

- [Accommodations for timed assessments – Blackboard Help](#)

- [Due date accommodations – Blackboard Help](#)

How did you find this article? Use the like button below if you found this article helpful.

tags : accessibility-blackboard-ultra, accommodations-blackboard-ultra, accommododations, blackboard-ultra, how-to-setup-accommodations, teaching-and-learning, teaching-and-learning-centre, ultra