

# Attaching a Rubric to an Assessment

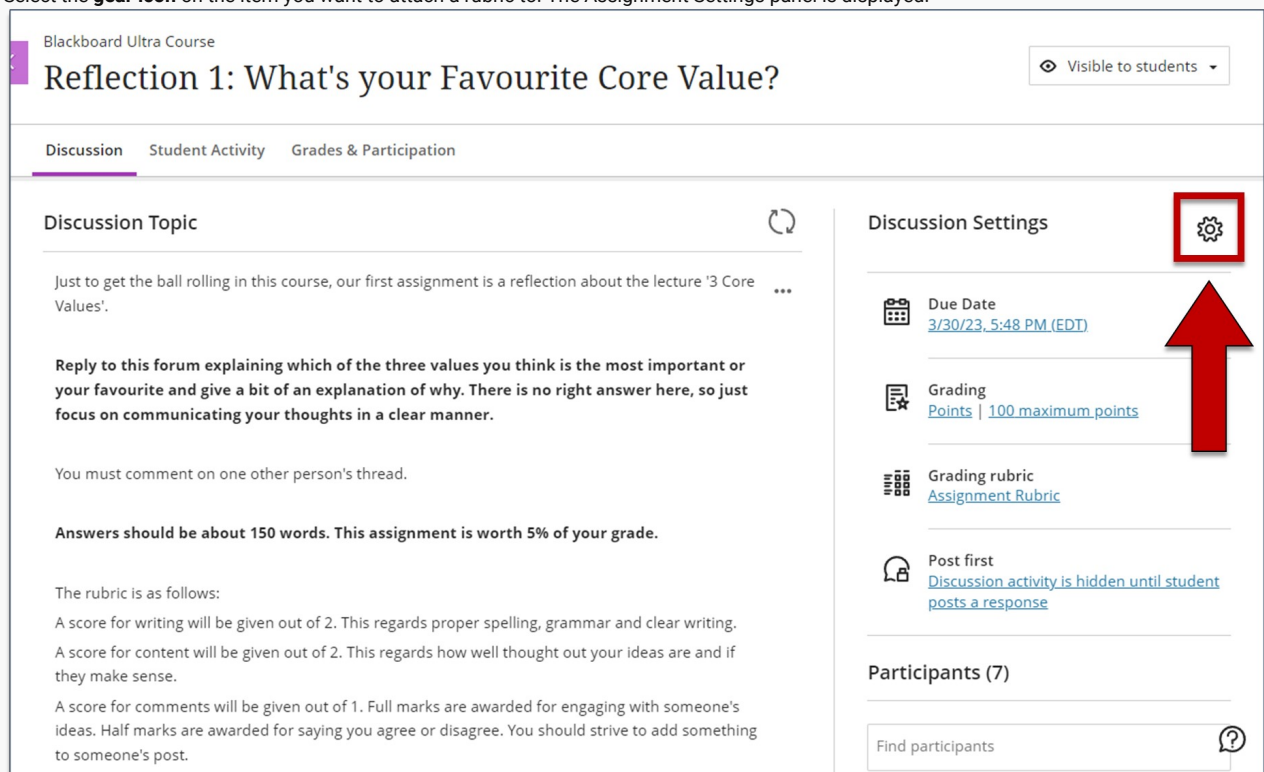
Published 10/26/2022 by [Anh Lam](#)

Rubrics help students focus on expectations, and also help instructors evaluate graded work. You can associate rubrics with tests, assignments, or discussion posts.

**Note:** For tests and assignments, you must associate a rubric before adding questions. For discussions, you must first enable grading before you can associate a rubric.

## Enabling Offline Submissions

1. Select the **gear icon** on the item you want to attach a rubric to. The Assignment Settings panel is displayed.



Blackboard Ultra Course

### Reflection 1: What's your Favourite Core Value?

Visible to students

Discussion Student Activity Grades & Participation

**Discussion Topic**

Just to get the ball rolling in this course, our first assignment is a reflection about the lecture '3 Core Values'.

**Reply to this forum explaining which of the three values you think is the most important or your favourite and give a bit of an explanation of why. There is no right answer here, so just focus on communicating your thoughts in a clear manner.**

You must comment on one other person's thread.

**Answers should be about 150 words. This assignment is worth 5% of your grade.**

The rubric is as follows:

A score for writing will be given out of 2. This regards proper spelling, grammar and clear writing.

A score for content will be given out of 2. This regards how well thought out your ideas are and if they make sense.

A score for comments will be given out of 1. Full marks are awarded for engaging with someone's ideas. Half marks are awarded for saying you agree or disagree. You should strive to add something to someone's post.

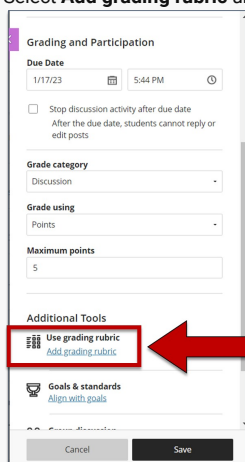
**Discussion Settings**

- Due Date**  
3/30/23, 5:48 PM (EDT)
- Grading**  
Points | 100 maximum points
- Grading rubric**  
[Assignment Rubric](#)
- Post first**  
[Discussion activity is hidden until student posts a response](#)

**Participants (7)**

Find participants

2. Select **Add grading rubric** underneath **Additional Tools**.



**Grading and Participation**

**Due Date**  
1/17/23 5:44 PM

☐ Stop discussion activity after due date  
After the due date, students cannot reply or edit posts

**Grade category**  
Discussion

**Grade using**  
Points

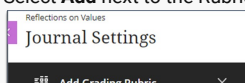
**Maximum points**  
5

**Additional Tools**

- Use grading rubric**  
[Add grading rubric](#)
- Goals & standards**  
[Align with goals](#)

Cancel Save

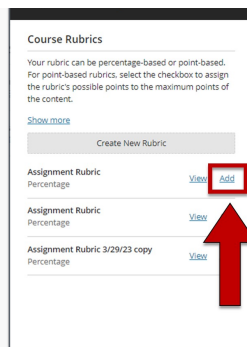
3. Select **Add** next to the Rubric you want to add. Rubric is attached.



Reflections on values

### Journal Settings

**Add Grading Rubric**



## Video



**How did you find this article?** Use the like button below if you found this article helpful.

tags : add-a-rubric, blackboard-ultra, blackboard-ultra-grading, blackboard-ultra-rubrics, create-a-rubric, enable-offline-submissions, rubrics, ultra