

Attaching a Rubric to an Assessment

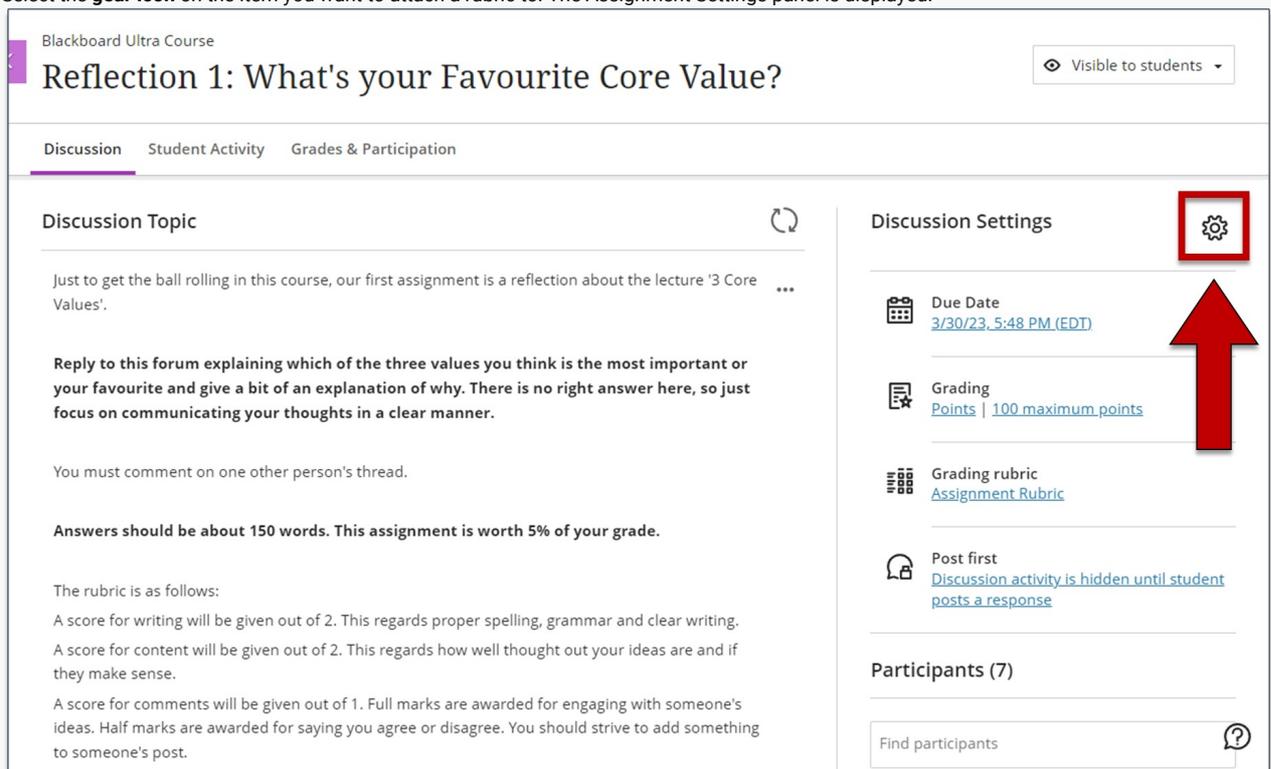
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Rubrics help students focus on expectations, and also help instructors evaluate graded work. You can associate rubrics with tests, assignments, or discussion posts.

Note: For tests and assignments, you must associate a rubric before adding questions. For discussions, you must first enable grading before you can associate a rubric.

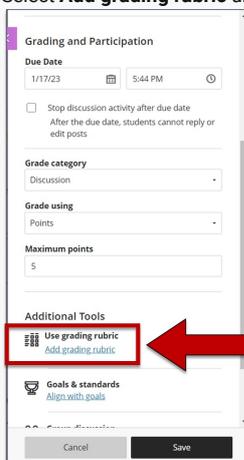
Enabling Offline Submissions

1. Select the **gear icon** on the item you want to attach a rubric to. The Assignment Settings panel is displayed.



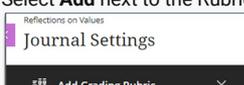
The screenshot shows the Blackboard Ultra Course interface for a discussion topic titled "Reflection 1: What's your Favourite Core Value?". The discussion content includes instructions for students to reply with an explanation of their favorite core value and to communicate clearly. The right-hand side of the interface displays the "Discussion Settings" panel, which is highlighted with a red box and a red arrow pointing to the gear icon. The settings include: Due Date (3/30/23, 5:48 PM (EDT)), Grading (Points | 100 maximum points), Grading rubric (Assignment Rubric), and Post first (Discussion activity is hidden until student posts a response). Below the settings is a "Participants (7)" section with a search bar.

2. Select **Add grading rubric** underneath **Additional Tools**.



The screenshot shows the "Grading and Participation" settings panel. It includes fields for "Due Date" (1/17/23, 5:44 PM), a checkbox for "Stop discussion activity after due date", "Grade category" (Discussion), "Grade using" (Points), and "Maximum points" (5). Under the "Additional Tools" section, the "Use grading rubric" option is highlighted with a red box and a red arrow pointing to it. Other options include "Goals & standards" and "Align with goals". The panel has "Cancel" and "Save" buttons at the bottom.

3. Select **Add** next to the Rubric you want to add. Rubric is attached.



The screenshot shows the "Journal Settings" panel. At the bottom, there is a button labeled "Add Grading Rubric" with a small 'x' icon to its right.

Course Rubrics

Your rubric can be percentage-based or point-based. For point-based rubrics, select the checkbox to assign the rubric's possible points to the maximum points of the content.

[Show more](#)

Create New Rubric

Assignment Rubric Percentage	View Add
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Video



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