

## Setting Exceptions for Tests and Assignments

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### Accommodations vs Exceptions

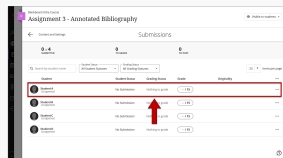
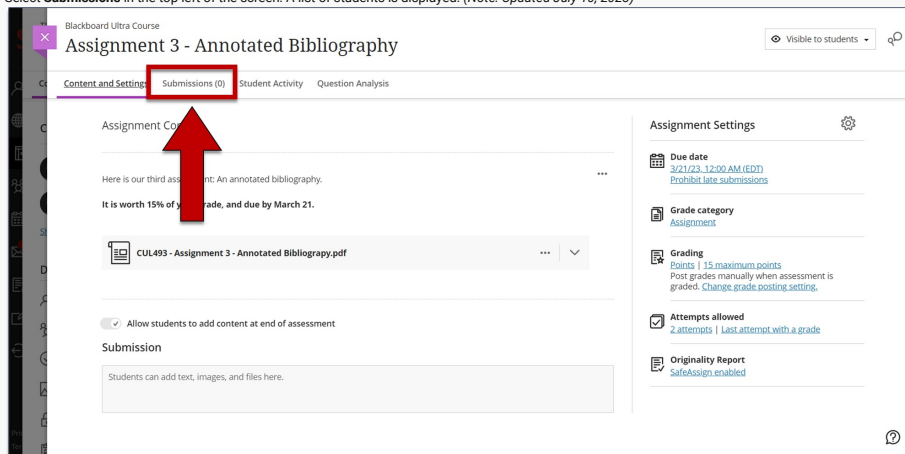
Accommodations allow for students to submit work past deadlines or receive extra time for timed tests. These accommodations impact all due dates and/or timed activities.

Exceptions are specific to an assignment and allow the instructor to change the due date, visibility dates, or number of attempts for a specific student. Students can view changes such as extensions in their calendar.

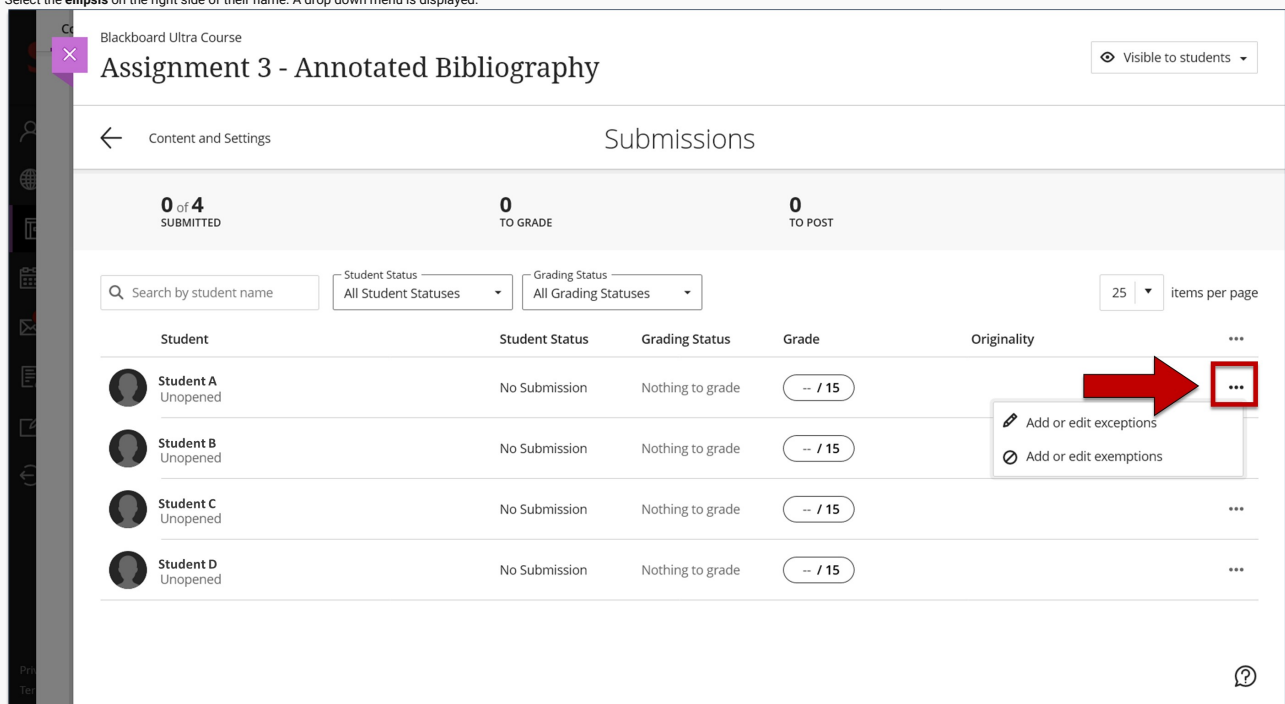
**Note:** If you set a due date accommodation (via the Class Roster), you cannot set a due date exception for a specific assignment.

### Setting an Exception

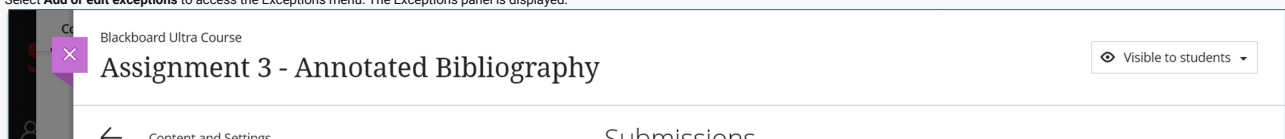
1. Select the assignment which you want to grant an exception.
2. Select **Submissions** in the top left of the screen. A list of students is displayed. *(Note: Updated July 10, 2023)*



3. Navigate to the student you want to set an exception for.
4. Select the **ellipses** on the right side of their name. A drop down menu is displayed.



5. Select **Add or edit exceptions** to access the Exceptions menu. The Exceptions panel is displayed.



0 of 4  
SUBMITTED

0  
TO GRADE

0  
TO POST

Search by student name

Student Status

All Student Statuses

Grading Status

All Grading Statuses

25

items per page

Student	Student Status	Grading Status	Grade	Originality	
<div>Student A</div> <div>Unopened</div>	No Submission	Nothing to grade	-- / 15		...
<div>Student B</div> <div>Unopened</div>	No Submission	Nothing to grade	-- / 15		...
<div>Student C</div> <div>Unopened</div>	No Submission	Nothing to grade	-- / 15		...
<div>Student D</div> <div>Unopened</div>	No Submission	Nothing to grade	-- / 15		...

Add or edit exceptions

Add or edit exemptions

?

Exceptions

Assessment due date

4/6/23 12:00 AM

Show on

Date

Time

Hide after

Date

Time

Attempts allowed

2

Cancel

Save

6. Select and enter the **due date**, the visibility dates, and **Attempts allowed**.

Exceptions

Assessment due date

4/6/23 12:00 AM

Show on

Date

Time

Hide after

Date

Time

Attempts allowed

2

Cancel

Save

7. Select **Save**. Students with exceptions will have a clock icon beside their name.

You can reset any exceptions by navigating back to the exception menu for a student.

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tags : accessibility, accessibility-blackboard-ultra, blackboard-ultra, exceptions, exceptions-tests-assignments, student-accomodations, student-exceptions, test-accommodations, test-exceptions, ultra