

Creating a Rubric

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You can create a Rubric to help ensure consistent grading across your course Assessments.

Creating a Rubric

1. Select the Assessment you want to create a Rubric for.
2. Select the **gear icon**. The Assessment Settings panel is displayed.

Blackboard Ultra Course

Group Assignment

Visible to students

Content and Settings

(1) Submission →

Create your assessment
Select the plus icon to get started

☒ Allow students to add content at end of assessment

Students can add text, images, and files here.

Assignment Settings

- Due date**
3/24/23, 12:00 AM (EDT)
- Grade category**
Assignment
- Grading**
Points | 100 maximum points
Post grades manually when assessment is graded. [Change grade posting setting.](#)
- Attempts allowed**
1 attempt
- Assigned groups**
5 groups
- Originality Report**
[Enable SafeAssign](#)

3. Select **Add grading rubric**

Question Scores

Correct Answers

Assessment security

Access code
[Add access code](#)

Additional Tools

- Use grading rubric**
[Add grading rubric](#)
- Grade standards
[Add grade standards](#)
- Assigned groups
[Add assigned groups](#)
- Originality Report
[Enable SafeAssign](#)

Group Assignment

Assignment Settings

Add Grading Rubric

Course Rubrics

Your rubric can be percentage-based or point-based. For point-based rubrics, select the checkbox to assign the rubric's possible points to the maximum points of the content.

[Show more](#)


Create New Rubric



4. Select **Create New Rubric**. New Rubric panel is displayed.

5. Select the title to name the Rubric.

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New Rubric 3/28/23 

Rubric Type: Percentage

Criteria	Excellent	Satisfactory	Unsatisfactory	Poor
Criterion 1	100% Type a description	75% Type a description	50% Type a description	25% Type a description
25% of total grade				
Align with goals				
Criterion 2	100% Type a description	75% Type a description	50% Type a description	25% Type a description
25% of total grade				

6. Select **Rubric Type** and choose one of the following options:

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New Rubric 3/28/23 

Rubric Type: Percentage

Percentage
Percentage Range
Points
Points Range

Criteria	Excellent	Satisfactory	Unsatisfactory	Poor
Criterion 1	Type a description	75% Type a description	50% Type a description	25% Type a description
25% of total grade				
Align with goals				
Criterion 2	100% Type a description	75% Type a description	50% Type a description	25% Type a description
25% of total grade				


- **Percentage:** The criteria uses percentages. The total percentage must equal 100% and you may only use whole numbers.
- **Percentage Range:** The criteria uses a percentage range. The range must go from low to high.
- **Points:** The criteria uses points, and you may only use whole numbers.
- **Points Range:** The criteria uses a points range. The range must go from low to high.

7. Select the **pencil icon** to edit each criterion.

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New Rubric 3/28/23

Rubric Type: Percentage

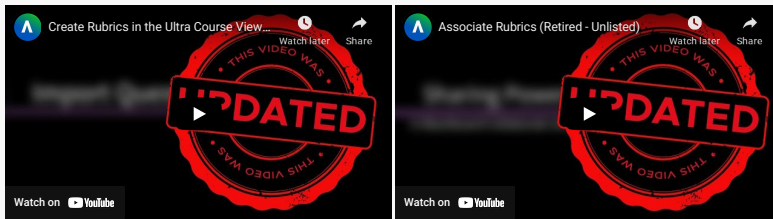
Criteria	Excellent	Satisfactory	Unsatisfactory	Poor
Criterion 1	100% Type a description	 75% Type a description	50% Type a description	25% Type a description
25% of total grade				
Align with goals				
Criterion 2	100% Type a description	75% Type a description	50% Type a description	25% Type a description
25% of total grade				

8. Select **Save**.

For more information, please see articles on how to:

- [Managing Rubrics](#) for more details on editing, deleting, and copying rubrics.
- [Attaching a Rubric to an Assessment](#) for information about adding a rubric to an assessment.

Video



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