

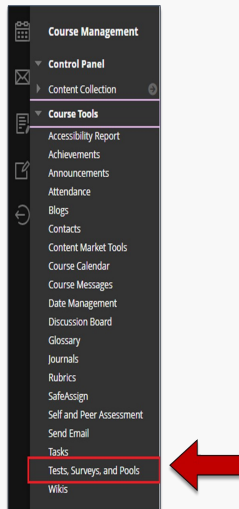
Import/Export Question Pools from Blackboard Original to Blackboard Ultra

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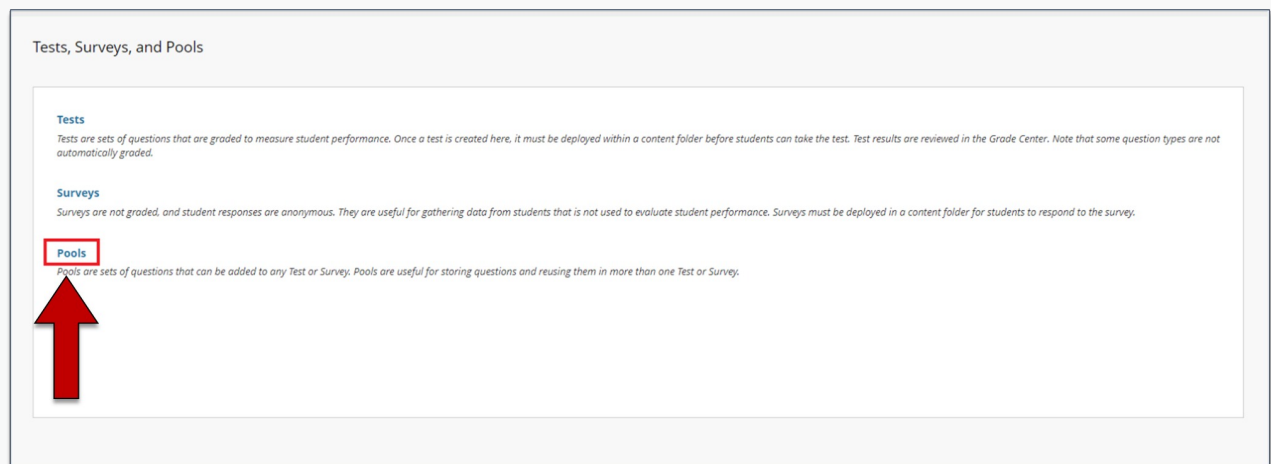
You can export and import question pools from Blackboard Original into Blackboard Ultra.

Exporting a Question Pool From Blackboard Original

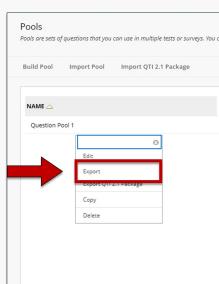
1. Select **Course Tools** from the **Control Panel** side pane. The Course Tools drop-down menu is displayed.
2. Select **Tests, Surveys, and Pools**. The Tests, Surveys, and Pools page is displayed.



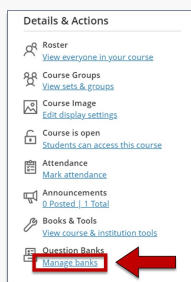
3. Select **Pools**.



4. Select the pool you would like to export, then select the drop-down arrow beside the pool name and choose **Export**. A zip file is automatically downloaded to your computer. **Note:** Do not unzip this file.



Importing a Question Pool Into Blackboard Ultra



1. Select **Manage Banks** from the **Details & Actions** pane.
2. Select the **plus icon (+)**.

Blackboard Ultra Course

Question Banks

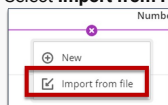
Search by name or description

1-5 of 5 25 items per page

Name ↑	Number of Questions ↓	Last Edited ↓
Fallacy and Cognitive Bias Pool	31	1/18/23, 1:44 PM
Lateral Reading and Fact Checking Pool	37	1/18/23, 1:44 PM
New Question Bank 3/23/23	0	3/23/23, 3:06 PM
New Question Bank 3/23/23	0	3/23/23, 3:08 PM
New Question Bank 3/23/23	0	3/23/23, 3:16 PM

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3. Select **Import from File**.



4. Locate the .zip file (unzipped) that you downloaded from the question pool in your Blackboard Original course.
5. Select **Open**. A success message is displayed when the upload is complete.

Note: Once your import is complete, do a thorough review of your question bank to ensure it is imported correctly. You may need to first add the questions to a test to be able to edit.

Additional Resources

This short video walks you through the importing process.

- [Import Question Banks in the Ultra Course View](#)

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tags : blackboard-ultra, exporting-question-pool, importing-a-question-pool, moving-question-pools-from-original-to-ultra, question-pools, setting-up-your-course,

ultra