

Winter Term 2023 (2231)

Version 1

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Scheduling Dates - Winter Term 2023 (2231)

Newnham and SIA Campuses

January 6, 2023 (College-wide)	Copy Prior Term process to roll classes from Summer Term 2224 to Summer Term 2234 into the Schedule of Classes
January 9 – February 3, 2023	Summer Term 2234 review and clean-up of Schedule of Classes, Class Block Set-Up, Generate Class Blocks, and Faculty assigned in PS System.
February 1, 2023	Summer Term 2234 General Education pathing information distributed to Scheduling and Systems and Schools
February 6, 2023	PS System frozen for Summer Term 2234 Schedule of Classes data downloads (evening)
February 6, 2023	Upload of Summer Term 2234 Schedule of Classes data to the TPHi Timetabling Database
February 7 – February 24, 2023	Summer Term 2234 data input and set-up of the TPHi Timetabling Database by Scheduling and Systems and Schools
February 20, 2023	Family Day Holiday – College Closed
February 22, 2023	Schools using TPHi Timetabling System at Newnham and SIA submit Restriction Forms to Scheduling and Systems
February 24, 2023	Deadline for changes to Summer Term 2234 TPHi Timetabling Database (5:00 pm)
February 27, 2023	Scheduling and Systems run TPHi Validation Reports for Newnham and SIA
February 27 – March 3, 2023	Winter Term 2231 Study Week
February 27 – March 15, 2023	Schedule of Classes in PS System frozen for scheduling purposes – Summer Term 2234 timetables on TPHi Timetabling System
March 15, 2023	Summer Term 2234 Timetables available in PS System Schedule of Classes <i>No Access for Faculty</i>
March 17, 2023	Last day for DNC grading
March 22, 2023 Date applies College wide as per HR	Deadline to issue Summer Term 2234 SWFs to Fulltime Faculty
March 27, 2023 Date applies College wide as per HR	Faculty may access Summer Term 2234 schedules via Faculty Centre
March 27 – April 6, 2023	Academic Areas configure PS System in preparation for opening of Summer Term 2234 enrolment
March 29, 2023 (College-wide)	Summer Term 2234 classes and instructors sent to Blackboard
April 7, 2023	Good Friday – College Closed
April 10 – 11, 2023	Enrolment Appointments – Returning and New students Summer Term 2234 – via Student Home/VSB
April 12, 2023	OPEN Enrolment for ALL students Summer Term 2234 – via Student Home / VSB
April 21, 2023	Last Day of Winter Term 2231

April 24, 2023	Deadline to submit Winter Term 2231 Final Grades (9:00 am)
April 25 – 26, 2023	Winter Term 2231 Promotion Meetings
April 28, 2023	Final Grades available to students on Student Home/VSB
May 8, 2023	Summer Term 2234 begins
May 12, 2023	Last day to ADD courses to Summer Term 2234 timetables
May 19, 2023	Last day to DROP courses from Summer Term 2234 timetables - last day for tuition fee refund