

# Using Class Conversations

Published 1/16/2023 by [Anh Lam](#)

Class Conversations allow students to collaboratively engage with each other. It can be a place to seek help or to help each other, and it can be a way to share ideas and resources. Unlike discussions, conversations are not graded.

Conversations can be initiated in the following items:

- Documents
- Assignments
- Group assignments
- Tests
- Group tests
- Offline submissions
- Links to teaching tools

## Setting Up Conversations

1. Select the item you want to start a Class Conversation in from the **Course Content** page.
2. Select the **gear icon**. The Settings panel is displayed.

The screenshot shows the Blackboard Ultra Course interface for a 'Group Assignment'. The main content area is titled 'Content and Settings' and includes a 'Create your assessment' section with a plus icon. Below this, there is a checkbox for 'Allow students to add content at end of assessment' which is checked. The right-hand side features an 'Assignment Settings' panel with various options: 'Due date' (3/24/23, 12:00 AM (EDT)), 'Grade category' (Assignment), 'Grading' (Points | 100 maximum points), 'Attempts allowed' (1 attempt), 'Assigned groups' (5 groups), and 'Originality Report' (SafeAssign enabled). A red box highlights the gear icon in the top right of the 'Assignment Settings' panel, and a red arrow points upwards towards it.

3. Select **Allow class conversations**.

The screenshot shows the 'Document Settings' page. Under the 'Details & Information' section, the 'Allow class conversations' checkbox is checked and highlighted with a red box. Below this, there are sections for 'Additional Tools' (Goals & standards) and 'Description' (Add a description). A red arrow points upwards towards the 'Allow class conversations' checkbox.

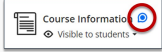
**Note:** When students open the item with class conversations enabled, they will see the following conversation icon displayed. Selecting this icon will allow the student to contribute to the conversation.



## Accessing Conversations

You will be notified when a student has contributed to the class conversation in two ways.

1. You will see the conversation icon glow blue. **Note:** This icon will disappear once viewed.



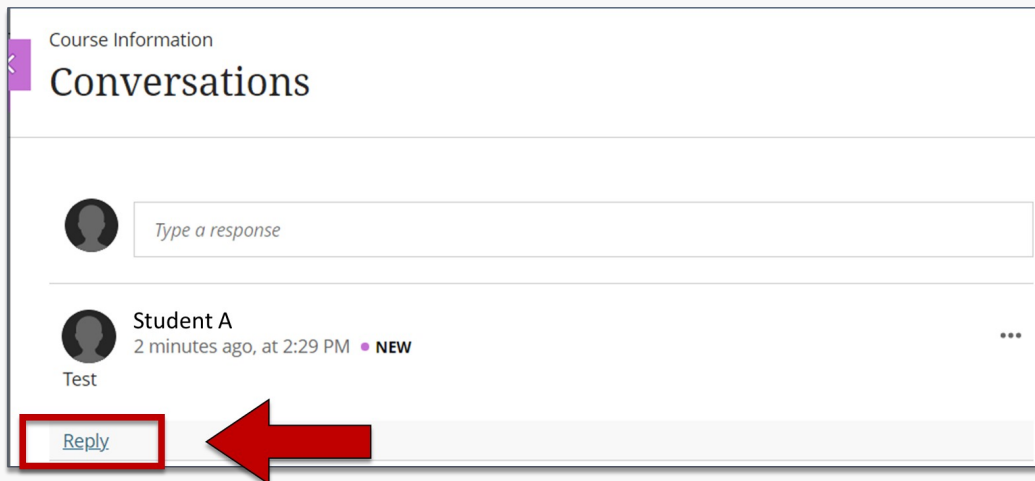
2. You will see an alternative conversation icon when you open an item.



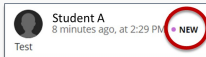
## Replying to Conversations

You can reply to student responses.

1. Select the conversation and navigate to the response you want to reply to.
2. Select **Reply** located underneath the response.



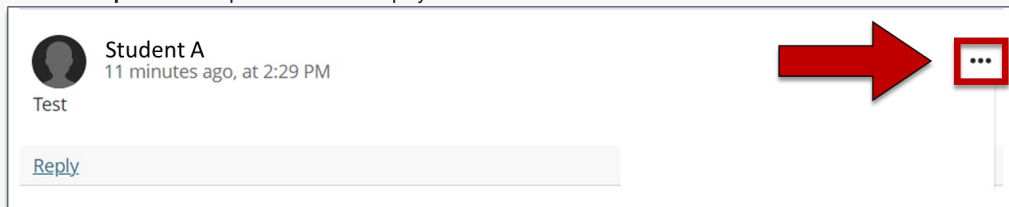
**Note:** New responses and replies are indicated by the **new** icon.

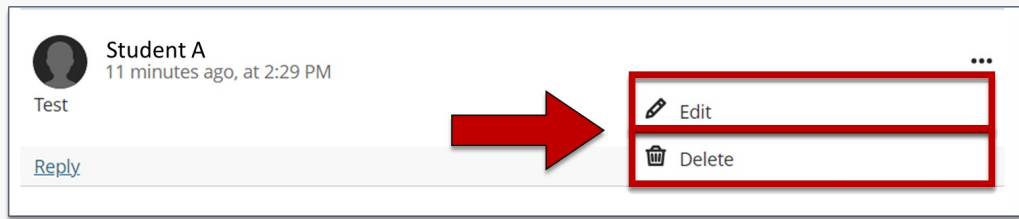


## Editing and Deleting Conversations

You can edit or delete a student's response.

1. Identify the post you want to edit or delete.
2. Select the **ellipses**. The drop-down menu is displayed.





3. Select **Edit** or **Delete**.

## Additional Resources

- [Conversations in Blackboard Ultra](#)

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