

# Empowering Your Students for Success with Learn@Seneca Blackboard Ultra

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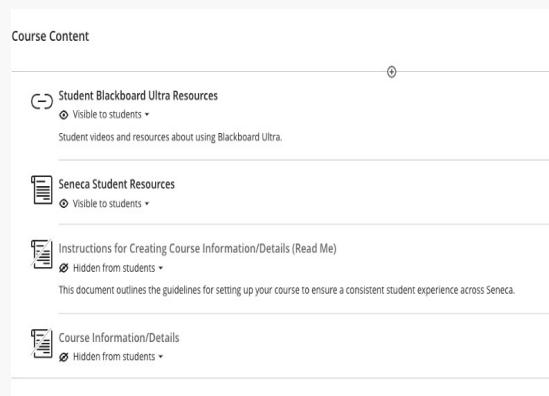
[View all the Teaching & Learning Centre Spark Plugs!](#)

by **Karen Spiers, Manager in the Teaching & Learning Centre**

The Teaching & Learning Centre Team has developed a Learn@Seneca Blackboard Ultra course template to ensure a consistent learning experience for students, which includes information and links to student resources, as well as guidelines to help faculty and instructors. We have also created a video series for students to demonstrate how to navigate the Learn@Seneca Blackboard Ultra interface, including submitting assignments, viewing grades and feedback, and using discussions and calendars.

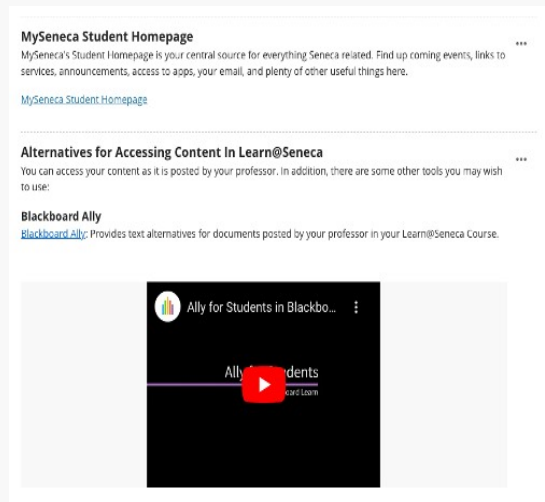
## Learn@Seneca Blackboard Ultra – Course Template

A course template has been developed and will be made available to all faculty. This template is designed to ensure a consistent student experience across Seneca and includes information and links to student resources as well as instructions for creating course information/details for faculty and instructors.



[Student Blackboard Ultra Resources](#) links to a video playlist that will demonstrate for students how to navigate and perform various tasks in Learn@Seneca.

**Seneca Student Resources** includes helpful links and information for students in one document making it easier than ever to locate important resources.

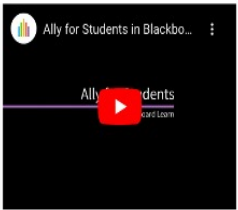


**MySeneca Student Homepage** ...  
MySeneca's Student Homepage is your central source for everything Seneca related. Find up coming events, links to services, announcements, access to apps, your email, and plenty of other useful things here.  
[MySeneca Student Homepage](#)

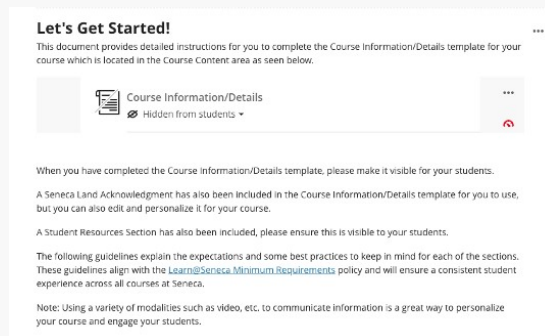
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**Alternatives for Accessing Content in Learn@Seneca** ...  
You can access your content as it is posted by your professor. In addition, there are some other tools you may wish to use:

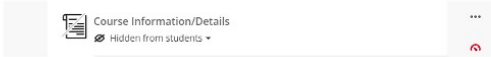
**Blackboard Ally**  
[Blackboard Ally](#): Provides text alternatives for documents posted by your professor in your Learn@Seneca Course.



**Instructions for Creating Course Information/Details (Read Me)** contains all the information faculty need include in their Course Information/Details document with tips and suggested best practices to ensure a consistent student experience across Seneca.



**Let's Get Started!** ...  
This document provides detailed instructions for you to complete the Course Information/Details template for your course which is located in the Course Content area as seen below.



When you have completed the Course Information/Details template, please make it visible for your students.

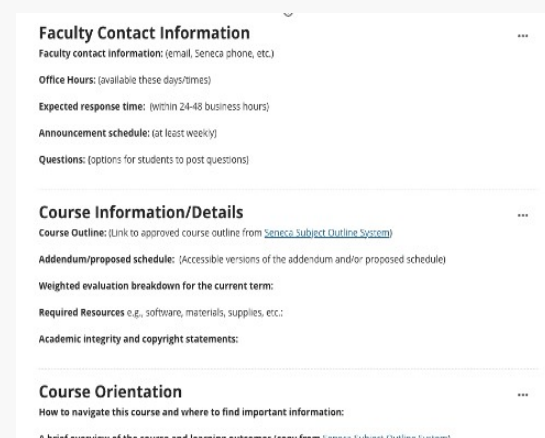
A Seneca Land Acknowledgment has also been included in the Course Information/Details template for you to use, but you can also edit and personalize it for your course.

A Student Resources Section has also been included, please ensure this is visible to your students.

The following guidelines explain the expectations and some best practices to keep in mind for each of the sections. These guidelines align with the [Learn@Seneca Minimum Requirements](#) policy and will ensure a consistent student experience across all courses at Seneca.

Note: Using a variety of modalities such as video, etc. to communicate information is a great way to personalize your course and engage your students.

**Course Information/Details** contains a sample land acknowledgement, along with three sections of information for faculty and instructors to complete such as Faculty Contact Information, Course Information/Details, and space for Course Orientation information.



**Faculty Contact Information** ...  
Faculty contact information: (email, Seneca phone, etc.)  
Office Hours: (available these days/times)  
Expected response time: (within 24-48 business hours)  
Announcement schedule: (at least weekly)  
Questions: (options for students to post questions)

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**Course Information/Details** ...  
Course Outline: (Link to approved course outline from [Seneca Subject Outline System](#))  
Addendum/proposed schedule: (Accessible versions of the addendum and/or proposed schedule)  
Weighted evaluation breakdown for the current term:  
Required Resources e.g., software, materials, supplies, etc.:  
Academic integrity and copyright statements:

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**Course Orientation** ...  
How to navigate this course and where to find important information:  
A brief overview of the course and learning outcomes (copy from [Seneca Subject Outline System](#))

Faculty and instructors are encouraged to use this template to guide them in creating a consistent course learning experience that aligns with Seneca's Minimum Requirements Policy, the Standards of Practice, and the Quality Framework.

## Learn@Seneca Blackboard Ultra – Student Resources

The Teaching & Learning Centre Team has created a video series for students demonstrating how easy it is to navigate the Learn@Seneca Blackboard Ultra interface. There are currently eight videos in the playlist that highlight everything from navigating the Learn@Seneca Blackboard Ultra interface to how to submit assignments, view grades and feedback, and using a discussion and the calendar.

The [Student Walkthrough Video playlist](#) contains the following videos for students:

1. Introduction to the interface of Learn@Seneca
2. How to submit an assignment
3. How to complete an assessment
4. How to view grades and feedback
5. How to view a grading rubric
6. How to use the discussion
7. How to use the calendar
8. How to change notification settings

This resource will be available in multiple locations throughout MySeneca and will be included in a new Learn@Seneca Blackboard Ultra Course Template developed for faculty and instructors.

## Starting Apr. 5, 2023: Blackboard Ultra Nutshells

As mentioned in the [Blackboard Ultra Support from the Teaching & Learning Centre](#) article, the Teaching & Learning Centre Nutshells are returning with a new series focused on tips and best practices for using Learn@Seneca Blackboard Ultra. The first nutshell will launch on Apr. 5, 2023.

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## Save the date: Teaching & Learning Day Spring 2023

**Teaching & Learning Day Spring 2023** is happening on Tuesday, May 2 at Newnham Campus. The event will include a full day of interactive activities and will focus on the launch of the curriculum integration project and the integration of TRC, EDI, and Sustainability into courses and programs. Save the date now; you will not want to miss this event!

More details are coming soon.

Photo by [Kerem Karaarslan](#) on [Unsplash](#)

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**[View all the Teaching & Learning Centre Spark Plugs!](#)**

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tags : blackboard, blackboard-ultra, faculty-pd, learn@seneca, spark-plug, student-experience, student-support, teaching, teaching-and-learning, teaching-and-learning-centre, ultra