

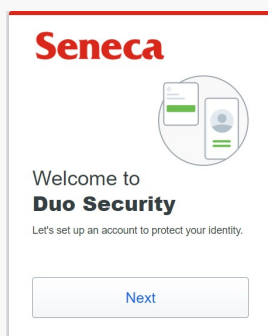
Enrolling using Duo Universal Prompt

Version 4

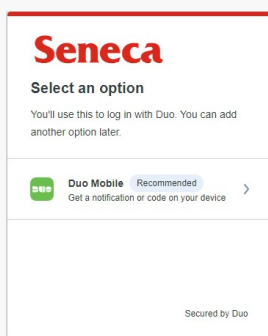
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When you are on-boarded, an email will be sent to your personal email to activate your Seneca email account and to complete the self-enrolment process for Duo Security two-factor authentication service.

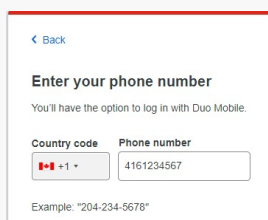
1. Log into myseneca.ca
2. Click **Next** to setup your account

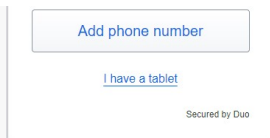


3. Select the **Duo Mobile** option

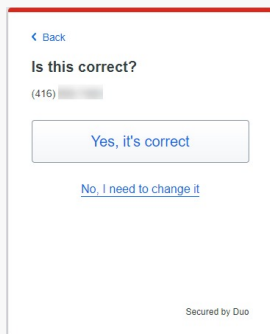


4. Enter your **country code** and **phone number**

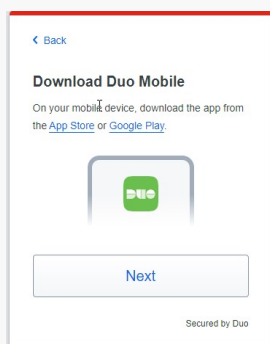




5. Confirm that your phone number is correct

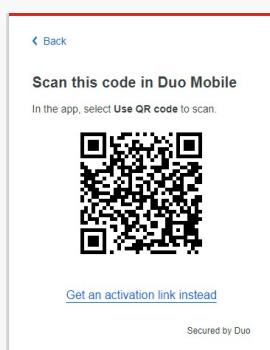


6. **Download Duo Mobile** on your mobile device and click **Next**



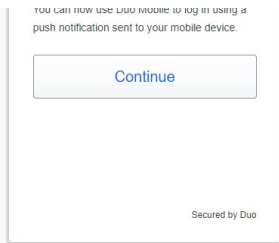
7. Using your mobile device, open the **Duo Mobile app** and click **Add**

8. Select **Use QR code** and then scan the QR code to activate Duo on your mobile device

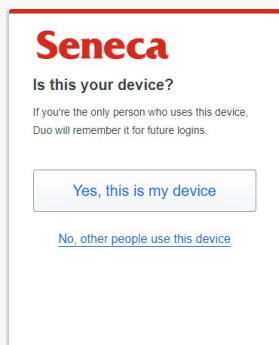


9. Once its successfully added, click **Continue**





10. You have successfully activated Duo and you can now log in
11. A notification will be sent to your device, click **Approve**
12. Confirm if this is your device



13. You will be successfully logged in to your Seneca service