

Fall Term 2023 (2237)

Version 3

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Scheduling Dates - Fall Term 2023 (2237)

Newnham and SIA Campuses

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| September 1, 2023 Date applies College wide | Copy Prior Term process to roll classes from Winter Term 2231 to Winter Term 2241 into the Schedule of Classes |
| September 4, 2023 | Labour Day – College Closed |
| September 5 - October 5, 2023 | Winter Term 2241 review and clean-up of Schedule of Classes, Class Block Set-Up, Generate Class Blocks, and Faculty assigned in PS System |
| September 27, 2023 | Winter Term 2241 General Education pathing information distributed to Scheduling and Systems and Schools |
| October 5, 2023 | PS System frozen for Winter Term 2241 Schedule of Classes data downloads (evening) |
| October 5, 2023 | Upload of Winter Term 2241 Schedule of Classes data to the TPHi Timetabling Database |
| October 6 – 20, 2023 | Winter Term 2241 data input and set-up of the TPHi Timetabling Database by Scheduling and Systems and Schools |
| October 9, 2023 | Thanksgiving Day Holiday – College Closed |
| October 18, 2023 | Schools using TPHi Timetabling System at Newnham and SIA submit Restriction Forms to Scheduling and Systems |
| October 20, 2023 | Deadline for changes to Winter Term 2241 TPHi Timetabling Database (5:00 pm) |
| October 23, 2023 | Scheduling and Systems run TPHi Validation Reports for Newnham and SIA |
| October 23 – 27, 2023 | Fall Term 2237 Study Week |
| October 23 – November 10, 2023 | Schedule of Classes in PS System frozen for Scheduling purposes – Winter Term 2241 timetables on TPHi Timetabling System |
| November 10, 2023 | Winter Term 2241 Timetables available in PS System Schedule of Classes. No access for Faculty. <i>No Access for Faculty</i> |
| November 10, 2023 | Last day for DNC grading |
| November 13 – December 1, 2023 | Academic Areas configure PS System in preparation for opening of Winter Term 2241 enrolment. |
| November 15, 2023 Date applies College wide as per HR | Deadline to issue Winter Term 2241 SWFs to Fulltime Faculty |
| November 20, 2023 Date applies College wide | Faculty may access Winter Term 2241 schedules via Faculty Centre |
| November 22, 2023 Date applies College wide | Winter Term 2241 classes and instructors sent to Blackboard |
| December 4 – 5, 2023 | Enrolment Appointments – Returning and New students Winter Term 2241 – via Student Home / VSB |

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| December 6, 2023 | OPEN Enrolment for ALL students |
| December 13, 2023 | Winter Term 2241 – via Student Home / VSB Last day of Fall Term 2237 |
| December 15, 2023 | Deadline to submit Fall Term 2237 Final Grades (5:00 pm) |
| December 18, 2023 | Fall Term 2237 Promotion Meetings |
| December 20, 2023 | Final Grades available to students on Student Home |
| December 25, 2023 – January 1, 2024 | College Closed for Holidays |
| January 8, 2024 | Winter Term 2241 begins |
| January 12, 2024 | Last day to ADD courses to Winter Term 2241 timetables |
| January 19, 2024 | Last day to DROP courses from Winter Term 2241 timetables - last day for tuition fee refund |