

# Agency Administrator Resources

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As an **Agency Administrator**, you can create and manage additional user accounts for Student Counsellors (agents) on your agency. You can also submit, view, and follow the status of applications you created and applications created by your Student Counsellors.

- [Agency Administrator Training Guide.pdf](#)
- Agency Administrator Tutorial Video



To select a language for the tutorial video, click the CC icon in the bottom right-hand corner of the video. If you would like to change the pace of the videos, please click on the settings icon, and reduce the speed from normal to 0.75x or 0.5x.

Please also note, there are some interactive links in the video, to click these links, view the video in full screen mode.

Need assistance? [Contact us.](#)

tags : registered-agent