

Add Questions From Alternate Formats (Word).

Published 11/13/2023 by [Ash Patel](#)

Use "Respondus 4 Campus", this tool is available for Faculty via "**Seneca MyApps**" or you also can install this tool on your personal Windows computer if you want -

<https://employees.senecapolytechnic.ca/spaces/37/learn-seneca-help/wiki/view/1164/respondus-download-configuration>

Using the tool you can build tests/pools in the software to later import into Blackboard.

The process would be:

1. Use Respondus to build a test/pool
2. Import Questions to Respondus from the Word document
3. Push the Test/Pools from Respondus to Blackboard via the publish wizard in Respondus

Here is the link on the Standard Format for

Importing: <https://employees.senecapolytechnic.ca/spaces/37/learn-seneca-help/wiki/view/1175/the-standard-format-for-importing>