

Domain Change Checklist

Version 6

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Domain change checklist for faculty and staff

1

Contents - Content owners should update materials such as knowledge base and FAQ content, to reflect our new domain

2

Hyperlinks - Update internal and external references and links to reflect our new brand identity and domain

3

OneDrive - Previously shared OneDrive files, including course content, will need to be **reshared** with our new domain

4

Third party apps - If you've registered with third party applications and services using your senecacollege.ca email address, be sure to update it with your new senecapolytechnic.ca email address to avoid disruptions

5

Logins - After the domain change, log out of your device and applications if you haven't already, then log in again using your new senecapolytechnic.ca user ID and existing password.

