Winter Term 2024 (2241)

Version 2

Published 1/17/2024 by Mimi Janjic   Last updated 3/25/2024 7:44 PM by Mimi Janjic

Scheduling Dates - Winter Term 2024 (2241)

Newnham and SIA Campuses

December 18, 2023 **Date applies College wide**	Copy Prior Term process to roll classes from Summer Term 2234 to Summer Term 2244 into the Schedule of Classes
January 8 – February 2, 2024	Summer Term 2244 review and clean-up of Schedule of Classes, Class Block Set-Up, Generate Class Blocks, and Faculty assigned in PS System
January 31, 2024	Summer Term 2244 General Education pathing information distributed to Scheduling and Systems and Schools
February 5, 2024	PS System frozen for Summer Term 2244 Schedule of Classes data downloads (9:00 am)
February 5, 2024	Upload of Summer Term 2244 Schedule of Classes data to the TPHi Timetabling Database
February 5 – February 23, 2024	Summer Term 2244 data input and set-up of the TPHi Timetabling Database by Scheduling and Systems and Schools
February 19, 2024	Family Day Holiday – College Closed
February 21, 2024	Schools using TPHi Timetabling System at Newnham and SIA submit Restriction Forms to Scheduling and Systems
February 23, 2024	Deadline for changes to Summer Term 2244 TPHi Timetabling Database (5:00 pm)
February 26, 2024	Scheduling and Systems run TPHi Validation Reports for Newnham and SIA
February 26 – March 1, 2024	Winter Term 2241 Study Week
February 26 – March 15, 2024	Schedule of Classes in PS System frozen for scheduling purposes – Summer Term 2244 Timetables on TPHi Timetabling System
March 15, 2024	Last day for DNC grading
March 18, 2024	Summer Term 2244 Timetables available in PS System Schedule of Classes *(No access for Faculty)*
March 20, 2024 **Date applies College wide as per HR**	Deadline to issue Summer Term 2244 SWFs to Fulltime Faculty
March 27, 2024 **Date applies College wide as per HR**	Faculty may access Summer Term 2244 schedules via Faculty Centre
March 25 – April 5, 2024	Academic Areas configure PS System in preparation for opening of Summer Term 2244 enrolment
March 25, 2024 **Date applies College wide**	Summer Term 2244 classes and Faculty sent to Blackboard
March 29, 2024	Good Friday – College Closed

April 8 – 9, 2024	Enrolment Appointments – Returning and New students Summer Term 2244 – via Student Home / VSB
April 10, 2024	OPEN Enrolment for ALL students Summer Term 2244 – via Student Home / VSB
April 19, 2024	Last Day of Winter Term 2241
April 24, 2024	Deadline to submit Winter Term 2241 Final Grades (9:00 am)
April 25 – 26, 2024	Winter Term 2241 Promotion Meetings
April 29, 2024	Final Grades available to students on Student Home / VSB
May 6, 2024	Summer Term 2244 begins
May 10, 2024	Last day to ADD courses to Summer Term 2244 Timetables
May 17, 2024	Last day to DROP courses from Summer Term 2244 Timetables - last day for tuition fee refund