

Commissions Process

Version 36

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2025 Dates to Apply for Commission:

Term	Dates	Portal
May 2024 term (outstanding claims)	Jan. 18, 2025 – Feb. 1, 2025	Agent Portal
September 2024 term (outstanding claims)	Feb. 10, 2025 – Feb. 28, 2025	IAP
*January 2025 term	Feb. 10, 2025 – Feb. 28, 2025	IAP
May 2025 term	June 9, 2025 – June 27, 2025	IAP

***Note:** Commission for students enrolled in the English Language Institute (ELI) will be paid in the subsequent term. Winter 2025 ELI commission will be paid in June 2025.

September 2024 & later terms (via IAP)

We are pleased to announce the launch of commission claims within the [Seneca International Agent Portal](#) (IAP) starting in September 2024. This is part of our initiative to streamline international agency processes within a single platform.

Do you have un-submitted September 2024 commissions? Be sure to select "Fall 2024" from the term drop down field to review and approve these claims. You can do this during the same period as Winter 2025 commissions (Feb. 10, 2025 – Feb. 28, 2025).

- [International Agent Portal Commission Guide \(2024\).pdf](#)
- Review our [FAQs](#)



To select a language for the tutorial video, click the CC icon in the bottom right-hand corner of the video. If you would like to change the pace of the videos, please click on the settings icon, and reduce the speed from normal to 0.75x or 0.5x. Please also note, there are some interactive links in the video, to click these links, view the video in full screen mode.

May 2024 outstanding claims (via Registered Agent Portal)

- [Commission Guide – May 2024 term & earlier.pdf](#)

Questions about commission? Review our [FAQs](#) or contact your [recruitment and agency coordinator](#) is here to help.

tags : registered-agent