

Registered Agents - Forms

Version 13

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All forms must be signed by the student. Review the [academic calendar](#) for important dates and deadlines. Send completed forms and relevant documents to international.agency@senecapolytechnic.ca

[Defer Admission International_Agent.pdf](#)

- This form must be submitted by day 10 of the relevant term. Only students who have paid their tuition fees may be deferred. Deferral requests are subject to program availability.

[Withdraw Form Full-Time Program \(Agents\).pdf](#)

- This form must be submitted by day 10 of the relevant term. New students who no longer intend to study at Seneca may request a withdrawal and may be eligible for a refund according to the [Change of Plan](#) policy.

[Application Cancellation_Agent.pdf](#)

- If a student has already submitted an application to Seneca (by applying on their own or using another agency) and wishes to change their agency, the student's original application to Seneca must be **cancelled** and any progress made will be revoked.
- The student must reapply with their new agency, including submitting the required documentation, program selection(s) and payment of a new application fee – \$90 (CAD).
- Please submit the above form along with the new application number to gina.lombardi@senecapolytechnic.ca with the subject line "Cancellation of Application"
- Cancellation forms and agent changes are **not permitted** once a letter of acceptance has been issued to an applicant.

tags : registered-agent