Enable Respondus LockDown Browser on an Exam

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To enable Respondus LockDown Browser for students, please follow these steps.

- 1. Navigate to and open the LockDown Browser Dashboard (visit the Access the Respondus LockDown Browser Dashboard article for instructions).
- 2. Select the **green arrow** beside the assessment title you want Respondus Monitor enabled. This will expand a drop-down menu. Select **Settings**.

Tests 🔺	LockDown Browser	Proctoring
✓ Final Exam	Not Required	Not Required
Final Exam - Respondus LockDown Browser	Not Required	Not Required
Review Early Exits 9 #1	Required	Not Required

3. Select **Require Respondus LockDown Browser for this exam**. Once selected, expand the Advanced Settings menu.

✔ Final Exa	im - Respondus LockDown Browser	×
🔒 Loci	kDown Browser Settings	
•	Don't require Respondus LockDown Browser for this exam Require Respondus LockDown Browser for this exam	
8	Advanced Settings	
	Allow access to specific external web domains [<u>explain</u>] Enable Calculator on the toolbar (<u>explain</u>) Enable Printing from the toolbar [<u>explain</u>]	
Prov	Cooring Questions? Don't require proctoring for this exam Questions? Require Respondus Monitor (automated proctoring) for this exam [explain] Allow instructor live proctoring for this exam (via Zoom, Teams, etc) [explain]	
Save	e + Close Cancel	

Note: It is recommended to review all the options under the Advanced Settings menu. You can hover on each of the explain tips to learn more about each setting. The image above has no Advanced Settings options selected. Select Save + Close. You will be brought back to the LockDown Dashboard. On the dashboard, you will now see that your exam has changed from 'Not Required' to 'Required' under the LockDown Browser column.



5. Navigate to your assessment on the Course Content page, beside your assessment

you will now see a shield icon () beside 'Proctored'.



Video

This short video, Enable Respondus LockDown Browser for an Exam (0:23), covers the steps outlined in this article.

Please reach out to Teaching & Learning for more information on Respondus LockDown Browser + Monitor.

tags : lockdown-browser, respondus