

# Managing Courses

Version 8

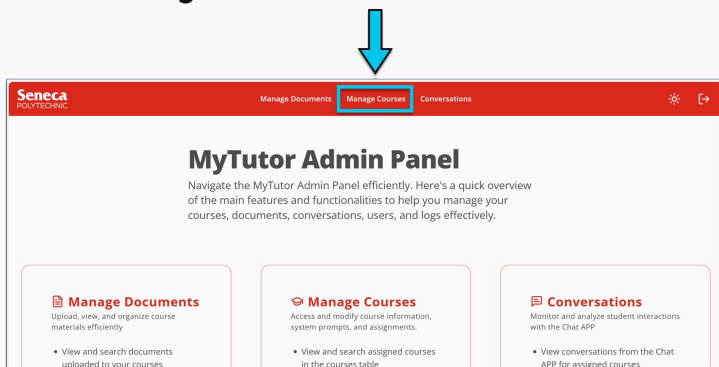
Published 5/7/2025 by **An Nguyen** Last updated 8/26/2025 9:46 PM by **Anh Lam**

This section provides an overview of your course sections with MyTutor.

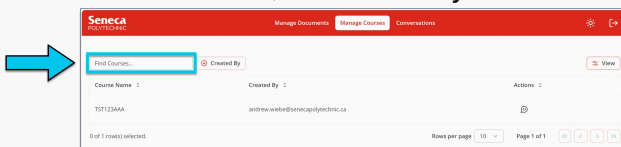
1. Find course sections with MyTutor
2. Edit the System Prompt

## Find course sections with MyTutor

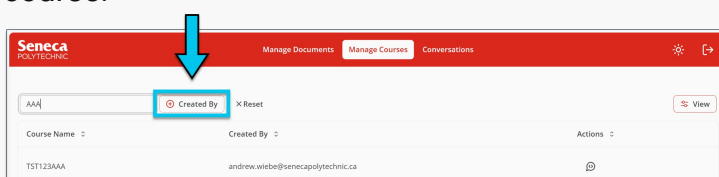
1. Select **Manage Courses**.



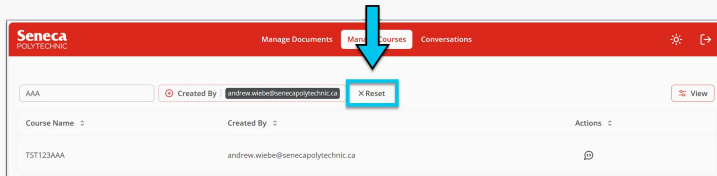
2. To search a course, enter the keywords.



3. Select **Created By**. Then, select the email address of the person who created the course.



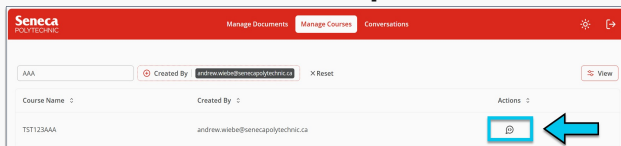
4. To start over, select the **Reset** to clear all filters.



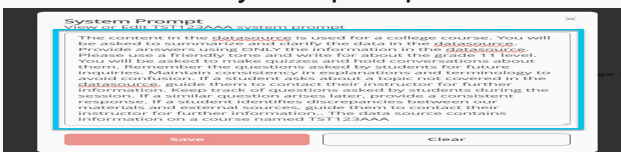
## Edit System Prompt

This feature allows you to change the AI system prompt for their courses with custom instructions. By doing so, you can provide specific instructions that guide how the chatbot responds to students within that course.

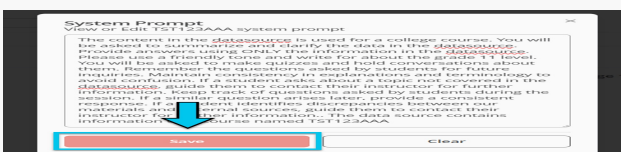
1. Select the **View/Edit Prompt icon** under Actions.



2. Edit the default system prompt.



3. Select **Save**.



tags : mytutor, mytutor-faculty, mytutor-managing-courses, mytutor-system-prompt