

Student Guide to MyTutor

Version 6

Published 5/21/2025 by [Anonymous](#) Last updated 8/26/2025 9:28 PM by [Anh Lam](#)

Table of Contents

- [Effective Usage Guide](#)
 - [Access MyTutor](#)
 - [Start a Conversation](#)
 - [Change Colour Mode](#)
 - [Report An Issue](#)
-

Effective Usage Guide

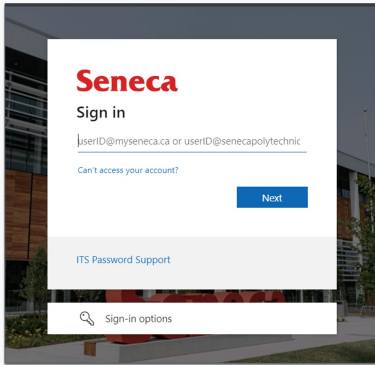
- **Be Concise:** Try to keep your messages short and to the point. This helps MyTutor understand your query better.
- **Provide Details:** The more information you provide, the better MyTutor can assist you. Don't hesitate to provide relevant details about your query.
- **Use Clear Language:** Avoid using slang or abbreviations. MyTutor understands clear, straightforward language best.
- **Ask Direct Questions:** If you have a question, ask it directly. MyTutor is designed to respond to direct questions.
- **Be Patient:** MyTutor may take a few moments to process your query. Give it some time to generate a response.

Seneca Polytechnic [Generative Artificial Intelligence Usage Policy](#)

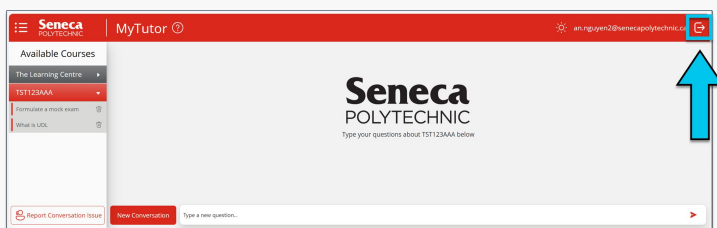
Access MyTutor

1. Select the URL <https://mytutor.senecapolytechnic.ca/> or paste the URL in your browser.

2. Enter your ;**Seneca credentials** to log in MyTutor. For more information on Single Sign On, visit: [Sign in with SSO](#).

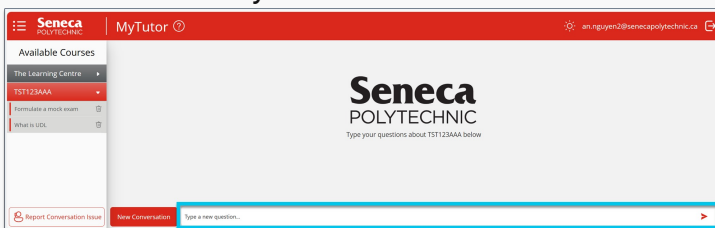


Note: You can also sign out from any platform of Seneca intranet to log out of MyTutor.



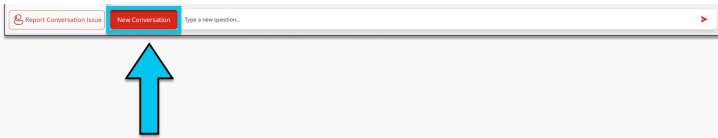
Start a Conversation

1. Select the course you would like to review materials.



2. To start a conversation, type your question and press **Enter**. Your conversation will be added to the menu column.
3. To continue the conversation, type another question.
4. To start a new conversation, select **New Conversation** and type a question.





5. To review your conversations, select the conversation on the menu column.



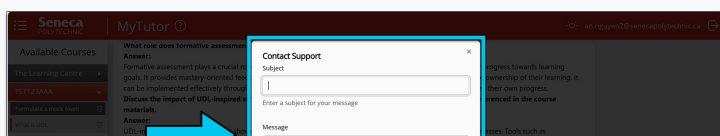
Change the Colour Mode

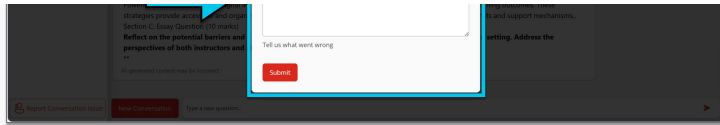
To change colour mode, select the **Light** or **Dark** icon.



Report An Issue

To report technical issues, select **Report Conversation Issue**, input the **Subject** and **Message**, then select **Submit**.





tags : mytutor, mytutor-issue, mytutor-student, mytutor-student-access