

Areas of responsibility

Version 10

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Operations & Maintenance Services

Areas of Responsibility

Operations & Maintenance Services support the day-to-day functionality of campus facilities. Services include, but are not limited to:

- **Equipment repairs**
- **Furniture repairs** and minor installations (where feasible)
- **General maintenance**, including:
 - Picture hanging
 - Minor workspace and fixture repairs
- **Electrical issues**, including:
 - Lighting outages
 - Power concerns
- **Plumbing repairs**, including leaks
- **Temperature issues** (too hot / too cold)
- **Key requests**
- **Locksmith services**
- **General information and assistance**
- **Other or miscellaneous maintenance concerns**

What to Expect

- Timely response based on priority and safety impact
- Coordination with specialized trades when required

- Clear communication if an issue falls outside service scope

For any service requests create a [Facilities Services Request](#).

tags : maintenance, operations, operations-and-maintenance