

Areas of responsibility

Version 9

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The areas of responsibility for the Operations and Maintenance Services include but are not limited to:

- Equipment repairs
- Furniture repairs (or installations where possible)
- General information
- General maintenance (picture hanging, minor workspace repairs)
- Key request
- Leaks
- Light or power (electrical repairs)
- Locksmith services
- Plumbing repairs
- Temperature (too hot/too cold)
- Other or miscellaneous concerns

For any service requests create a [Facilities Services Request](#).

tags : maintenance, operations, operations-and-maintenance