

# FCET Teaching Contract

Version 3

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## Contract Information

When the course is approved to run, you will be notified by your APM/Coordinator and a contract will be created for you, giving you access to [Learn@Seneca](#) within 24 hours. Ideally, this will happen within the week prior to your course start date. **After your first class**, you will receive a copy of your contract to sign via Adobe Sign. Please ensure you read the contract language and notify your coordinator/manager with any specific questions. This generally happens within the first 48 hours after your first class.